

**Appendix 2**  
**Leicestershire Food Liaison Group - Work Plan 2016**

Key Priority Theme	Activity	Implementation Date	Completion/Review Date	Lead Responsibility
Performance	<u>Sampling</u> (a) Complete 2016/17 Programme	1 April 2016	31 March 2017	Food, Water & Environment Lab, Birmingham in conjunction with all Authorities
	Draft Protocols for sampling subjects	2 months prior to sampling topic	31 March 2017	Food, Water & Environment Lab, Birmingham in conjunction with all Authorities
	<u>Peer Review / Inter Authority Auditing</u>  Carry out a peer review exercise.	30 June 2016	31 March 2017	All
	<u>Food Hygiene Promotion</u>  Develop an article, newsletter or some other media supporting a Food Safety Week.	1 April 2016	30 June 2016	All including Rutland
	<u>Food Hygiene Rating Scheme</u> Continue to improve the Food Standards Agency (FSA) Food Hygiene Rating Scheme	1 April 2016	31 March 2017	
	<u>Intervention Policy</u> To draft a common Intervention Policy for all LAs	1 April 2016	30 <sup>th</sup> September 2016	TBC

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Inter Agency Working	Invitation to Dairy Hygiene & Egg Inspectorate to attend one meeting	1 April 2016	31 December 2016	Secretary
	Review of Officer Training needs in Leicestershire following competency assessments.	1 April 2016	30 September 2016	Training Officer/All Authorities
	Carry out an inter authority review on the assessment of competency of Lead Food Officers in the County	1 April 2016	30 September 2016	All LAs
	To facilitate one joint project with Trading Standards Officers in the County on display of Food Hygiene Rating Stickers	30 June 2016	31 March 2017	Leicestershire County Council Trading Standards
Continuing Professional Development	<u>Facilitation of Courses</u>			
	Arrange 2 courses for Enforcement Officers in the County.	1 April 2016	31 March 2017	Training Officer

(ss/health/WorkPlan16) Feb.2016 Steve Merry